



## ORDER FORM

**DATE:** \_\_\_\_\_

Please complete this order form for **EACH** applicant.

Tentative travel date: \_\_\_\_\_

- LAST NAME** (As in passport) \_\_\_\_\_
- FIRST NAME** (As in passport ) \_\_\_\_\_
- MIDDLE NAME** (If applicable) Write NA if not applicable \_\_\_\_\_

Permanent Address

Address \_\_\_\_\_

Address \_\_\_\_\_ APT# \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Country \_\_\_\_\_

CONTACT

- Mobile Phone ( \_\_\_\_\_ ) \_\_\_\_\_
- Home Phone ( \_\_\_\_\_ ) \_\_\_\_\_
- Email Address** \_\_\_\_\_

TYPE OF SERVICE REQUESTED

- VISA
- OCI
- OCI MISC
- INDIAN PASSPORT RENEWAL
- US PASSPORT RENEWAL
- INDIAN RENUNCIATION
- OTHER

QUARTUS fees: (Check, Cash, Debit, Credit, Zelle) Payable to: *Global Passport and Visa LLC*

**Please see our Fee schedule.** \*\*Government service charges are separate from Quartus service fees. Quartus fees are subject to change. Please note that all issuance of related documents (OCI, OCI Misc RENEWALS, VISA, Passport ETC) are at the discretion of the Consulate and Government. The Consulate may request additional documents at any time during the process of the application. The Consulate has the right to accept or reject your application. The processing times for all services are estimates and can not be guaranteed. Quartus global service will not be responsible or held liable for any lost or damaged documents. The applicant(s) will be solely responsible for information provided. Quartus Global service will not be held liable for any misleading or false information provided by the client(s). Quartus Global service will not share or disclose any information provided. It will solely be used for the purpose of securing the requested service.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

